

**HAVENSTREET AND ASHEY PARISH COUNCIL**  
**Minutes of the Parish Council Annual General Meeting held**  
**At 7.30pm on Thursday 16 May 2024**

**15 Minute Public Forum**

**Present:**

Cllrs S Lyons (Chair), K Hull and M Lyons.  
R Priest (Clerk) and 1 members of the Public.

- 11/24/25 Election of Chair**  
Councillor S Lyons thanked members for their support during the previous year as Chairman, and Cllr K Hull nominated Cllr S Lyons as Chair, seconded by Cllr M Lyons and voted unanimously, and Cllr S Lyons signed the Acceptance of Office.
- 12/24/25 Apologies**  
Apologies were received from Cllr M Ballard and Gauntlett, and IW Cllr Mosdell, and the Chairman thanked all present for support for appointment as Chair.
- 13/24/25 Election of Vice-Chair**  
Councillor K Hull was elected Vice-Chair for the ensuing year, and signed the Acceptance of Office.
- 14/24/25 Declarations of interest**  
Cllr Hull was involved with St Peters Church and Cllr M Lyons was a member of IWALC and Cllr Hattersley chair of HCA. There were no other declarations in addition to those previously disclosed on declaration forms.
- 15/24/25 Minutes**  
**Resolved unanimously:** That the minutes of the meeting held on 4 April 2024 be taken as read, confirmed and signed as being an accurate record of the meeting.
- 16/24/25 Representation on Outside Bodies**  
**IWALC** - Members unanimously agree for Cllr M Lyons to represent Havenstreet & Ashey PC on IWALC. The clerk would write to IWALC accordingly; and that Cllr M Lyons also served on the LAF  
  
**HCA** – Members noted Cllr C Gauntlett and Cllr V Hattersley served on the HCA.
- 17/24/25 Questions to the Chair**  
Cllrs noted installation of bench on the Rec, and placement of second base, and Raine noted new bench due to be installed.

- 18/24/25 Policing Items**  
No police were in attendance, and members noted limited Police resources.
- 19/24/25 Ashey**  
Members noted the positive comments about the Defibrillator at the Garage.
- 20/24/25 Planning**  
Members noted correspondence circulated by the Clerk.
- 21/24/25 Correspondence**  
The Clerk noted correspondence previously circulated and noted maintenance on the defibrillator, and Defib training organised for later in Summer, with HCA considering possibility of more extended First Aid course at the Centre.
- 22/24/25 Clerk's Report**  
The Clerk's report was covered by items earlier in the agenda.
- 23/24/25 Finance**  
**Resolved:**
- a) To receive the Internal Auditors Report for the year ending 31 March 2023-2024 and members agreed the report.
  - b) Members confirmed there was no conflict with BDO.
  - c) Reconciliation for the year ended 31<sup>st</sup> March 2024, and noted the Year end accounts for the year ending 31<sup>st</sup> March 2024.
  - d) Members approved the Asset Register for 2023/24 and the Chairman signed the Register.
  - e) Members confirmed completion of Certificate of Exemption, as neither gross annual income nor gross annual expenditure exceeds £25,000.
  - f) Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return, and authorized the Chairman to sign Section 1 on behalf of the Parish Council.
  - g) Members approved Section 2 (Accounting Statement) of the External Audit Annual Return, and authorized the Chairman and the Responsible Finance Officer (RFO/Clerk) to sign on behalf of the Parish Council.
  - h) Members confirmed the dates of the period for the exercise of public rights as Monday 3 June to Monday 15 July 2024 in accordance with guidance.
  - i) Members confirmed bank signatories as Cllr S Lyons, Mrs K Hull and Cllr V Hattersley;
  - j) Members noted receipt of Precept of £18881.00 from IW Council.
  - k) To authorise or endorse payment of accounts previously circulated, and make provision to pay STC £100 for costs of printing and saving for HAPC.
  - l) Members noted allocation of £300 per annum for HCA Garden project.

**24/24/25**

**Date of Next Meeting**

The Chairman confirmed, there were no planned meetings in August or December, with the schedule of meetings as at the Community Centre at 7.30pm on:

Thursday 6 June 2024

Thursday 4 July 2024

Thursday 5 September 2024

Thursday 3 October 2024

Thursday 7 November 2024

Thursday 2 January 2025

The meeting ended at 8.35pm.