

**Accounting statements 2023-24**

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

|   | Year ending     |                 | Variance £ | Variance % | Notes and guidance  | Explanation required                   |
|---|-----------------|-----------------|------------|------------|---|--|
|   | 31-Mar-23       | 31-Mar-24       |            |            |   |  |
|   |                 |                 |            |            | <b>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</b>                                      |  |
| 1. Balances brought forward                                 | 18,457.00       | 19,356.00       |            |            | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year   |  |
| 2. (+) Precept or Rates and Levies                          | 12,182.00       | 12,295.00       | 113        | 1%         | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.   | No explanation required                |
| 3. (+) Total other receipts                                 | 1,109.00        | 1,104.66        | -4.34      | 0%         | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.   | No explanation required                |
| 4. (-) Staff costs  | 4,634.00        | 4,740.98        | 106.98     | 2%         | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. | No explanation required                |
| 5. (-) Loan interest/capital repayments                     | -               | -               | 0          | 0%         | Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).  | No explanation required                |
| 6. (-) All other payments                                   | 7,759.00        | 9,055.00        | 1296       | 17%        | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).  | Please explain within the relevant tab |
| 7. (=) Balances carried forward                             | 19,355.00       | 18,959.68       |            |            | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).   | Please explain in the Reserves tab     |
|   | Bal c/f checker | Bal c/f checker |            |            |   |  |
| 8. Total value of cash and short term investments           | 19,355.00       | 18,959.00       |            |            | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>  |  |
| 9. Total fixed assets plus long term investments and assets | 10,257.40       | 12,623.16       | 2365.76    | 23%        | The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.  | Please explain within the relevant tab |
| 10. Total borrowings  | -               |                 | 0          | 0%         | The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).   | No explanation required                |

**All other payments**

|         |      |            |      |
|---------|------|------------|------|
| 2022/23 | 7759 | 2023/24    | 9055 |
|         |      | Difference | 1296 |
|         |      | % Change   | 17%  |

Yes explain

**Use the table below to breakdown your explanation**

*(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)*

*Please ensure you complete the value for both years, please do not provide the movement only.*

| 2022/23      | £              | 2023/24        | £ | Difference     | Explanation (Ensure each explanation is quantified)   | Is this purchase an asset and reflected in Box 9 |
|--------------|----------------|----------------|---|----------------|---|--|
| 145          |                | 150            |   | 5              | Administration - Audit Fees (Auditor increased fees)  |  |
| 311.75       |                | 250            |   | -61.75         | Administration - Clerks fixed expenses (End of 23/24 not billed yet)                            |  |
| 779.9        |                | 661.65         |   | -118.25        | Administration - Clerks Mileage (End of 23/24 not billed yet)                                   |  |
| 381.52       |                | 450.91         |   | 69.39          | Administration - Insurance - Inccree in premium   |  |
| 180          |                | 1115.76        |   | 935.76         | Administration - Office/IT Equipment (New laptop)   | Yes  |
| 0            |                | 100            |   | 100            | Administration - Printer Paper & Ink (increasd printing)  |  |
| 106.85       |                | 22.6           |   | -84.25         | Administration - Stationery and Postage (stock used)  |  |
| 368.93       |                | 191.36         |   | -177.57        | Administration - Subscriptions (County association not billed in period)                        |  |
|              |                | 190            |   | 190            | Adverts and Publicity - Website administration (New ICT)  |  |
| 34.67        |                | 0              |   | -34.67         | Civic - Annual Meeting (no refreshements)   |  |
| 540          |                | 321.34         |   | -218.66        | Community, Grants and Events - Celebratory and commemorative events (New tree in 2022/2023)     |  |
| 0            |                | 160            |   | 160            | Community, Grants and Events - Grants (one off grant awarded)                                   |  |
| 40           |                | 60             |   | 20             | Community, Grants and Events - Remeberance (additional wreath)                                  |  |
| 5            |                | 0              |   | -5             | Councillors - Councillor mileage/expenses (on claimed)  |  |
| 108          |                | 84             |   | -24            | Councillors - Room Hire (Less meetings)   |  |
|              |                | 1250           |   | 1250           | Provisions - Defbrillator (New asset)   | Yes  |
| 3847.8       |                | 3066.6         |   | -781.2         | Provisions - IWC Devolved Service (Enviroment Officer and Increased Grounds Maintenance Rebill) |  |
| 430          |                | 0              |   | -430           | Provisions - Public Realm (No repairs to benches)   |  |
| 30           |                | 84.48          |   | 54.48          | Provisions - The Glade (Increased grass cutting)  |  |
| 276.36       |                | 125            |   | -151.36        | Provisions - The Glade (less flytipping)  |  |
| 0            |                | 598.74         |   | 598.74         | Provisions - Parish Improvements (new budget line)  |  |
|              |                |                |   | 0              |   |  |
|              |                |                |   | 0              |   |  |
|              |                |                |   | 0              |   |  |
| <b>Total</b> | <b>7585.78</b> | <b>8882.44</b> |   | <b>1296.66</b> |   |  |

Enter more lines as appropriate

**Total fixed assets inc. long term investments**

2022/23  2023/24

Difference   
 % Change  Yes explain

Use the table below to breakdown your explanation

*(include any new additions or sold assets which should be reflected in other receipts or other payments)*

**Fixed assets**

| 2022/23      | £        | 2023/24        | £ | Difference     | Explanation (Ensure each explanation is quantified) | Is this asset movement reflected in Box 3 or Box 6 | If No please explain why |
|--------------|----------|----------------|---|----------------|---|--|--------------------------|
| 0            |          | 1250           |   | <b>1250</b>    | Provisions - Defibrillator (New asset)              | Yes  |                          |
| 0            |          | 1115.76        |   | <b>1115.76</b> | Administration - Office/IT Equipment (New laptop)   | Yes  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
|              |          |                |   | 0              |   |  |                          |
| <b>Total</b> | <b>0</b> | <b>2365.76</b> |   | <b>2365.76</b> |   |  |                          |

Enter more lines as appropriate

**Long Term investments**

Please provide value of investments held at each year end

2022/23  2023/24

| 2022/23      | £        | 2023/24  | £ | Difference | Explanation (Ensure each explanation is quantified) | Is this asset movement reflected in Box 3 or Box 6 | If No please explain why |
|--------------|----------|----------|---|------------|---|--|--------------------------|
|              |          |          |   | 0          |   |  |                          |
|              |          |          |   | 0          |   |  |                          |
|              |          |          |   | 0          |   |  |                          |
| <b>Total</b> | <b>0</b> | <b>0</b> |   | <b>0</b>   |   |  |                          |