

Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts.

It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts receipts and payments basis. Please complete the highlighted boxes, remembering that unrepresented cheques should be entered as negative figures.

Name of smaller authority: **Havenstreet and Ashey**

County area (local councils and parish meetings only): **Isle of Wight**

Financial year ending 31 March 2024

Prepared by (Name and Role): **Richard Priest, Clerk & RFO**

Date: **31/03/2024**

	£	£
Balance per bank statements as at 31/3/24:		
Treasurers	1,671.2	
Savings	17,287.9	
Bus	-	
[add more accounts if necessary]		
		18,959.1
Petty cash float (if applicable)		-
Less: any unrepresented cheques as at 31/3/24 (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/24		
		-
Net balances as at 31/3/24		18,959.1